

**Town of Webster  
Conservation Commission  
Minutes of the Meeting January 11, 2016**

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TOWN CLERK'S OFFICE

**Attending:** Commissioners – Richard Franas, Paul Fiske, Jeff Dowgiewicz, and Beau Saad  
Town – Scott D. Charpentier, P.E. Town Engineer, Meagen P. Donoghue, Town Planner

**Absent:** Commissioners – Joseph Kunkle, Joseph Kabala, and Al Huefner

Meeting called to order: 5:46 p.m.

Location: Basement Conference Room

**Meeting Minutes for Approval**

Mr. Fiske motioned to approve minutes from December 14, 2015; Mr. Saad second; Mr. Dowgiewicz abstain; others vote all in favor.

**Public Hearing Continued– 35 Konkel Road (North and South) - NOI**

Applicant's Representative requested to continue public hearing to January 25, 2016 while awaiting a response from NHESP. Mr. Saad motioned at 5:50 PM to continue hearing to January 5, 2016. Mr. Dowgiewicz second, vote all in favor.

**Public Meeting – 29 South Point Road -- RDA**

The Applicant was not present for the meeting. Mr. Charpentier explained the scope of the work for a roof replacement. Mr. Franas asked if it was an emergency, in which Mr. Charpentier responded it was not. Mr. Fiske motioned to issue a negative determination with conditions that no debris in resource, cover debris container, additional work is subject to review and approval by the Commission, PMP's must be utilized including provisions for outdoor cutting of synthetic material, debris fence to be installed 20 feet from the house on north and east sides. Mr. Dowgiewicz second, vote all in favor.

**Discussion**

**39 Birch Island Road**

Mr. Charpentier indicated that the property owner at 39 Birch Island Road was requesting to remove a shed and replace with seeding, adjacent to the lake. Mr. Charpentier asked the Conservation Commission if the property owner should follow through on an RDA, given the limited scope of work. Mr. Franas indicated that it was unnecessary.

**Massachusetts Association of Conservation Commissions Conference**

Mr. Charpentier briefly explained the conference and stated that there is some money for it if some Commissioners wanted to attend. Ms. Donoghue previously emailed the scanned documents to the Commission. Mr. Charpentier stated that they should complete the forms and give it to Ms. Donoghue by the next meeting.

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**Mr. Charpentier's Last Meeting**

Mr. Charpentier indicated that it was his last meeting and last week with the Town of Webster and thanked everyone for their participation during his tenure. Mr. Franas expressed that Mr. Charpentier's time was valuable, did right by the Board, and will be missed.

**17 Mark Ave – COC**

Mr. Charpentier outlined Order of Conditions was issued in April 2003 for the building of a single family home. He indicated the property owner is selling their house and their attorney has requested the COC. Mr. Charpentier stated he prepared the Certificate of Compliance for the Commission's Review. Mr. Fiske motioned to issue the Certificate of Compliance. Mr. Dowgievicz second; vote all in favor.

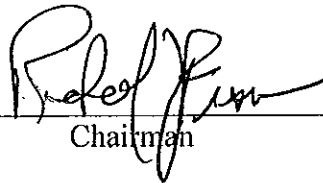
**Next Meeting Date: January 25, 2016 at 5:30 p.m. – Basement Conference Room**

Meeting adjourned 6:04 p.m.

All correspondence, applications, plans and reports can be viewed at the Engineering Office, 350 Main St, Webster MA.

Respectfully submitted,  
Meagen P. Donoghue, MRP  
Town Planner

Conservation Commission Approval: \_\_\_\_\_

  
Chairman

Date: \_\_\_\_\_

